

Format of covering letter on companies' letterhead to be submitted by bidders along with their Technical Bid Envelope & Financial Bid Envelope.

Date: \_\_\_\_\_

To,  
The Board of Trustees  
Shri Bhimeshwar Sadguru Nityanand Sanstha  
Ganeshpuri Tal- Bhiwandi  
District - Thane, 401206

**Subject:** Submission of Tender for "Restoration & Protection of Metal Alloy Idol of Shree Bhimeshwar Sadguru Nityanand Maharaj, situated in the Samadhi Mandir at Ganeshpuri under SBSNS Trust.

**Reference:** Your Advertisement on the Website of Shri Bhimeshwar Sadguru Nityanand Sanstha. Ref. No.: SBSNS/R7P/Idol/Tender/07/2026-27, dated - 27/04/2026

Respected Sir/Madam,

With reference to your Notice on your website Inviting Tender for "Restoration & Protection of Metal Alloy Idol of Shree Bhimeshwar Sadguru Nityanand Maharaj, situated in the Samadhi Mandir at Ganeshpuri under SBSNS Trust", we hereby submit our proposal for your kind consideration.

We enclose the following documents in two envelopes as per your system requirement:

**Envelope: I (Superscribe Technical Bid)**

**Technical Bid comprising of the following:**

- Empanelment certificate issued by Directorate of Archeology & Museum under relevant category (State government / GOI)
- Relevant experience certificates & credentials
- Relevant case studies
- Proposed conservation methodology
- Work plan & timeline

- Details of materials and chemicals proposed

**Envelope: II (Superscribe Financial bid)**

**Financial Bid comprising of:**

- Financial bid in the prescribed format as required by you.

**We confirm that:**

- We have visited the site and inspected the Idol to be restored & protected. We have also studied Radiography Reports.
- We have read and understood the terms and conditions mentioned in the Notice.
- We shall comply with all terms and conditions in letter and spirit mentioned in the Notice Inviting Tender.
- Carry out the entire work strictly as per the scope of work and submit our reports as stipulated in your Notice Inviting Tender.
- Maintain professional standards and comply with best Archeological practices / guidelines.

We look forward to your favorable consideration of our Tender.

Thanking you,

Yours faithfully,

For [Name of Firm]  
(Signature & Seal)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email: \_\_\_\_\_